Contents

1. Introduction

2. About our School

3. Parental Involvement

4. School Ethos

5. The Curriculum

6. Assessment and Tracking Progress

7. Reporting

8. Transitions

9. Support for Pupils (Additional Support Needs)

10. School Improvement

II. School Policies and Practical Information

If you need this information in another language or format, please contact us to discuss how we can best meet your needs.
Phone: 0303 123 1023 Email: education@southlanarkshire.gov.uk
Dear Parent/Guardian,

On behalf of the staff and pupils I would like to welcome you to Auchinraith Primary School. We are delighted that you are considering sending your child to our school and look forward to working with you in his/her education.

At Auchinraith we believe that the partnership between home and school is vital for our children to achieve the best possible educational experience. With full support for this partnership, the school will do all it can to ensure that your child benefits from the time they spend at Auchinraith; being all they can be and growing to become a valuable member of the community.

The new Auchinraith Primary opened in January 2011. The building has a Nursery facility, 14 classrooms, a Music / Drama room, a computer suite, two libraries, a large gymnasium and a state of the art dining hall. There is a large playground to the rear of the school, a Muga pitch, an outdoor classroom, a trim trail and a sensory garden area.

Parents are always welcome within our school and any new parents are most welcome to come and see around the school. Please also contact the school if you would like any further information.

Yours sincerely

Mrs Julie McCulloch
Head Teacher
Auchinraith Primary School is one of 124 primary schools throughout South Lanarkshire Council.

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas; Clydesdale in the south which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council’s Plan Connect sets out the Council’s Vision which is, “to improve the quality of life for all within South Lanarkshire”.

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families and communities in most need. The priorities for schools and services are set out in the Education Resources Plan which confirms the commitment to provide better learning opportunities and outcomes for children and young people.

The context for service delivery in Education Resources takes account of major national and local developments. These include a commitment to implement all aspects of the national programme, Curriculum for Excellence (CfE); a commitment to work in partnership with colleagues to meet the challenges of ‘Getting it Right for Every Child’; and an awareness of the need to seek continuous improvement as we embark on a Journey to Excellence. Locally, the community plan, Stronger Together, and the ambitious outcomes for children within Education Resources’ framework of core policies help inform the Resources Plan.

It is hoped that with your support and the support of other parents/ carers that the school can work together in creating an environment where children can be successful learners, confident individuals, effective contributors and responsible citizens.

In our school your child has:

- a right to
  - be treated with respect
  - be treated fairly
  - learn
  - be safe
  - be cared for
  - not be bullied

- to ensure they
  - treat others with respect
  - treat others fairly
  - do not stop others learning
  - keep others safe
  - care for others
  - don’t bully other people
2. About our school

Name: Auchinraith Primary School
Address: Victoria Street
Blantyre
G72 0BF

Telephone No: 01698 823286
Fax No: 01698 712915
Email: gw14auchinraithoffic@glow.sch.uk
Website www.auchinraith-pri.s-lanark.sch.uk

Auchinraith is a non-denominational primary school. It is situated in close proximity to the Blantyre shopping complex and within easy walking distances of social and leisure amenities

Present Roll: 301

Early age placing requests may be obtained from Education Services, Council Offices, Hamilton.

Schools modernisation
As part of South Lanarkshire Council’s investment in improving school buildings, our new school opened for pupils on 20th January 2011

School Hours: Breakfast Club: 8.15 a.m.
Start: 8.55 a.m.
Interval: 10.45am – 11.00 a.m.
Lunch: 12.30pm – 1.20pm
Close: 3.00 p.m.

Breakfast Club
Auchinraith Primary School’s Breakfast Club was launched on Tuesday, 25th of October, 2005. The club is sponsored by Greggs and is run by volunteer parents/carers of our pupils. Toast, juice, cereal, milk, yoghurt, are examples of what is available on the breakfast club menu. Breakfast is available between 8.15am – 8.45am Monday to Friday. After the pupils have served themselves there are a variety of games and an area to work on homework if necessary.

The Breakfast Club is open to all our pupils and is free.

We are always seeking new volunteers. Once a Disclosure form is approved all you need do is turn up.

Music Tuition
Instrumental music lessons are offered to children in a number of Primary schools across South Lanarkshire Council through the Instrumental Music Service (IMS). Parents / carers who wish their child to receive instrumental music tuition are required to make an annual contribution based on a minimum of 30 lessons per academic year. Following a music aptitude / suitability assessment pupils entering P5 or P6 may be offered the opportunity to study a musical instrument. Through Youth Music initiative funding, these pupils are exempt from paying the annual contribution detailed above for one academic year. Thereafter the annual contribution will apply for each consecutive year.

Learning Community
Auchinraith is part of the Calderside Learning Community. A Learning Community is made up of local education establishments including a secondary school, the local primary schools, early years establishments, early years partners and schools which provide specialist additional learning services. Each learning community is managed by a Head of Education (Area). The Head of Education (Area) for Calderside Learning Community is Mr Stewart Nicolson.
The Learning Community develops ways of working between establishments and with other agencies and organisations to ensure services are responsive, accessible and are delivered as effectively as possible.
All establishments and services in a Learning Community share priorities for improvement and are involved in deployment of additional support to meet the needs of the child and family.

**Early Years Education: Auchinraith Primary Nursery Class**

The school has a nursery which provides a learning environment for young children. Parents from any area may apply to attend the nursery class. To find out more about the nursery please contact the school. However, it should be noted that if you register your child for a nursery in a school this does not mean that they will automatically be enrolled at this school when they are ready to start primary school. All children who move from early years to primary education must register separately for school in the month of January.

Pre-school education is an important stage in any child’s education and helps children to learn as they play. It enriches and extends the valuable learning that goes on in and around the home. It helps to prepare children for primary school and helps to develop the learning skills we all need in later life. Our nursery caters for pupils in their pre-school and ante-pre-school year.

The class can accommodate 20 children in the morning and 20 in the afternoon.

**Nursery Sessions:**

- **Morning:** 8.45am – 11.55 a.m.
- **Afternoon:** 1.00pm – 4.10 p.m.

**Nursery Enrolment**

Application for the nursery places are accepted from 9.30 am to 2.30 pm. Monday to Friday throughout the year.
Meet the Staff

Head Teacher: Mrs Julie McCulloch
Responsible for the overall management and organisation of the school.
Pastoral responsibility Primary 4 – Primary 7

Depute H.T: Mrs Jill Bonomy Lindsay
Acting Depute Head Mrs Shona Rafferty
Pastoral responsibility for Nursery – Primary 3

Depute H.T: (A.S.N) Mrs Brenda Stewart
Responsible for management and organisation of Supported Classes
Whole school support for learning.

Principal Teacher: Mrs Christina Smith (Acting)

Teaching Staff
Mrs Christina Smith Primary 1a
Mrs Nicole Manson Primary 1b
Miss Lauren Inglis Primary 2
Mrs Rita Warrilow Primary 2
Miss Heather Fyfe Primary 2/3
Mrs Morag Argue Primary 1/2/3  ASN
Miss Amy Coghlan Primary 3
Miss Loretta Graham Primary 3
Miss Abbie Weir Primary 4
Mrs Alyson Gillespie Primary 2/4  ASN
Miss Hazel Freeland Primary 4/7  ASN
Miss Kimberley Bell Primary 4/5
Miss Blair Benson Primary 5/6
Mrs Lyndsay Thomson Primary 6
Mrs Emma Campbell Primary 7
Mr Andrew Gordon CCC
Mrs Pauline McCormack Support Teacher

Nursery Teacher Miss Jennifer McGhee
Team Leader Mrs Janice Madden
Early Years Worker Mrs Annemarie McCourt
Modern Apprentice Miss Loren Alexander

Team Leader Mrs Margo Haughen
School Support Assistants
Mrs Andrena Black
Miss Tracey Crawford
Ms Ann Marie Hopkins
Ms Elaine Lees
Mrs Mandi McCue
Mrs Alice Ballantyne
Mrs Denise McCluskey
Ms Alexine McGhie
Mrs Gillian Scott
Mrs Linda Mackenzie
Mrs Sandra McLean

Janitor Mr Colin Dawson
School Chaplains Rev. Steve Younger
Rev Murdo McDonald

Associated Church: Blantyre Baptist Church / St Andrews Parish Church

Support Staff Ms Jean Campbell Educational Psychologist
Mr Gary Kemp Network Support Teacher
School Aims

1. Curriculum
At Auchinraith we aim to provide every child with equality of access to a broad, balanced, coherent and well planned curriculum which shows continuity and progression and which meets the needs of each individual child regardless of background or ability. Knowledge, understanding, skills and personal and social qualities will permeate all aspects of the curriculum.

2. Attainment
We aim through equality of opportunity to help and encourage each child to realise their own worth and achieve their full potential. Our children will be assisted towards achieving their full potential through promoting a desire to raise standards across all aspects of school life; this desire will be shared amongst pupils, parents, staff and the wider community.

3. Learning and Teaching
Our teaching approaches will be appropriately varied with suitably selected activities and learning experiences to encourage effective whole class, groups and individual interaction. We will encourage the highest standards through use of formative assessment strategies, positive feedback and praise with effective pupil/teacher dialogue to provide a motivating learning experience. Targets, tasks and activities will be well matched to individual needs and attitudes. National guidelines on assessment, reporting and testing will be used effectively to ensure progress and quality.

4. Support for pupils
Our staff, both teaching and non-teaching, will work together to ensure the emotional, physical, social and developmental needs of all our children are met in a climate of mutual trust, respect and confidence to ensure as far as is possible each child achieves success. We will work with all necessary personnel and support agencies to meet any identified need. The development of self esteem and confidence will be enhanced by using well designed differentiated programmes of work to maximise individual progress.

5. Ethos
We endeavour to promote an effective feeling of pride and identity enabling pupils, staff, parents and the community to be involved in maintaining a welcoming, positive and attractive environment, which promotes a feeling of equality, value, high morale, security and expectations encompassing attendance, behaviour and discipline. Everyone will make a valued contribution to the corporate life of the school in a bid to increase our profile within the wider community. All parental enquiries will be appropriately responded to and our partnership with the Parent Council will generate substantial benefits and value to all concerned.

6. Resources
We will maximise all our resources to create a safe, stimulating environment effectively using our delegated budget to support our development, thus ensuring effective implementation of our aims. Development needs of all staff will be addressed and encouragement given for them to make real contributions to our Improvement Plan. We will make effective use of specialist staff and support agencies.

7. Management, leadership and quality assurance
We will work together with all partners to ensure quality in all areas. Common goals and aims will be shared encompassing a high standard of professional competence and commitment based on wide ranging up to date management skills. The Head Teacher and management team will provide positive leadership qualities and involve all partners in the evaluation of their own and whole school practice to improve standards of attainment and achievement.
3. Parental involvement

South Lanarkshire Council recognises the importance of parents as partners in the education of their child and has published a strategy entitled, ‘Making a difference – working together to support children’s learning’. This is available from the Council’s website: www.southlanarkshire.gov.uk

Parents, carers and family members are by far the most important influences on children’s lives. Children between the ages of 5 and 16 spend only 15% of their time in school! Research shows that when parents are involved in their child’s learning, children do better at school and throughout life. Parental involvement can take different forms but we hope you share the same aims and agree that by working together we can be partners in supporting children’s learning.

As parents/carers we want you to be:

- Welcomed and given an opportunity to be involved in the life of the school
- Fully informed about your child’s learning
- Encouraged to make an active contribution to your child’s learning
- Able to support learning at home
- Encouraged to express your views and involved in forums and discussions on education related issues

To find out more on how to be a parent helper, or a member of the Parent Council and/or the Parent Teacher Association just contact the school or visit our website.

Some useful information contacts for parents to find out more on education are as follows:-

- Parentzone – www.parentzonescotland.gov.uk
- National Parent Forum for Scotland – www.educationscotland.gov.uk/parentzone
- South Lanarkshire Council – www.southlanarksgire.gov.uk
4. School Ethos

Promoting positive behaviour

It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school, whilst trying to promote positive behaviour, must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents / carers, can work together to create a learning environment which young people can enjoy and feel safe. Since session 2009/10 Auchenraith has been working with UNICEF to develop the Rights Respecting School initiative. We have already achieved our level 2 status in June 2012 and we were the first school in South Lanarkshire to do so.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Management of Challenging Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour. Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities have been developed for this purpose.

Community Links

Auchenraith Primary and Nursery class work hard to foster links with other individuals and agencies in the community. Regular visits from Police Liaison Officers and the Calderside Campus Police, with talks on the work of the force, crime prevention and on road safety is an integral part of the school curriculum.

Contact with older members of the community is also encouraged and many of our older citizens have contributed to the children’s education in a specific as well as broad sense. In the area of social studies every opportunity is explored for involving appropriate members of the community.

The school and Nursery have many business partners and we work hand in hand with Rob Milligan, our Home / School Partnership worker.

We also have close links with local schools and work collaboratively with them in joint projects.

Helping Others through Fundraising

Fundraising for various charities is encouraged and over the years parents and pupils have been extremely generous by contributing to various fundraising events. Each year the pupils nominate charities to be the focus for our charity work.

In 2017/18 we have been raising money for The Haven, Children in Need, Luwero Project in Uganda, Save The Children and Hairmyres Hospital. In total since May 2017 we have raised over £6,800 for charity.

We are always looking for new initiatives to support with our fundraising.
A positive attitude to discipline is encouraged.

Children in Primary 7 apply for the post of Head Boy and Girl and House Captains. Leeted pupils give an "Election Address" to the whole school highlighting the strengths they have to offer to the post. This is followed by a democratic election and the children vote for the “best candidate”.

It is the Captains’ “job” to represent the school and set positive examples. The staff vote for our Head Boy and Head Girl. They work alongside our House Captains. We also have mediators. These children work in the playground to help younger children respect one another and play safely together. Our Rights Respecting School group encourages rights and responsibility from all pupils and staff. A selection of Primary 4 and Primary 7 pupils help us promote fair play by training children to play a selection of playground games during play times and lunch times.

Curriculum for Excellence Awards

Certificates are presented to those children who have done particularly well on a weekly basis i.e. personal tasks, improved behaviour, helping, caring for others, class targets. These certificates are linked to the four capacities within Curriculum for Excellence.

SIMM Achievement Certificates and books are given out at Christmas, Easter & Summer for consistent, conscientious work and marked progress in attitude and effort. Parental interest and enthusiasm play a major part in the success of the system. These awards are sponsored by Mr Simm, a former pupil.

Platinum Awards are awarded to children on a monthly basis and are awarded to those pupils who continually show a positive attitude and try their best in all that they do.

PLEASE PRAISE YOUR CHILD when he/she reports having won a reward - IT’S WELL DESERVED!

Behaviour Issues

We believe in an early intervention approach to behaviour and you will be contacted in person by one of the school management team if your child’s behaviour begins to give cause for concern. This enables issues to be dealt with before they become problems and affect your child’s education. By working together co-operatively difficulties can be avoided or overcome. Advice on behavioural problems may be sought from any member of the management team and our Educational Psychologist.

It is our policy that children should not “hit back” but seek help from Mediators and staff on playground duty who deal with the matter as promptly as possible.

Our aim is to establish a happy relaxed environment in which each child may develop his/her full potential.

Every child is therefore asked to conform to the rules of the school and parents are requested to give their full co-operation.

Primary 6 pupils have been trained by the Mediation Service in conflict resolution and are on hand in the playground to help the younger children play together, respecting one another.

What Do You Think?

The school undertakes an annual audit of parents’ views, here is some of the feedback. The full feedback summary is available from the Head Teacher.
Parent quotes:

Auchinraith Staff and school are very informative and they have a good rapport with Parents and young people.

I am proud that my son is part of this school

Support base is excellent.

My child has been involved in a variety of experiences this year working with Children’s Parliament and Save The Children. This has greatly increased his confidence and he has gained a lot from working with outside agencies.

All teachers and office staff are very helpful and always welcome you into school and they listen to what you have to say.

The new literacy resource is great. My child really has engaged with their reading this year and I can see how well she is doing.

I have every faith and trust in the way the school educates and takes personal interest in my child’s welfare and also in mine.

Staff are excellent, not only caring for the children through learning, but also giving each child emotional support, paying particular attention to the most vulnerable.

The school staff encourage parents and carers to visit the school. Coffee mornings are a great success.

I know that if I needed help with key agencies or support workers someone would be there for me.

Wouldn’t want my child to go anywhere else.

Family Values days allow us as parents to work on a variety of tasks with our own children. – Great!!

All round my child and I think it is a great place to be.

Staff are quick to support if there are any problems or issues.

Children’s Quotes

I find work fun and interesting

We are taught to care and share. We were the first school in South Lanarkshire to achieve our Rights Respecting School Level 2 award.

I like all the special days we have like pantomimes, parent visits, special visitors and trips.

My teacher helps me when I do not understand

We go on many outings and Primary 6 and 7 pupils visit Aviemore and London for their residential visits.

I am proud to be a pupil at Auchinraith.

Our playground is great. We have a Muga, trim trail, outdoor classroom and a sensory garden.

My teachers have high expectations of me and always support me to be the best I can be.

I like having rules because then everyone knows what is expected.
5. The Curriculum

Curriculum for Excellence is the name given to the curriculum in Scotland for all children and young people aged 3-18. It is a forward looking, coherent, more flexible and enriched curriculum that provides young people with the knowledge, skills and attributes they will need if they are to flourish in life, learning and work, now and in the future.

The curriculum includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery and school. This broad, general education will allow them to become successful learners, confident individuals, responsible citizens and effective contributors to life in the 21st century.

In taking this forward our school will work closely with South Lanarkshire Education Resources and other services to enable Curriculum for Excellence to be fully embedded, ensuring the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school. The curriculum areas are as follows:

- Expressive arts
- Languages and literacy
- Health and wellbeing
- Mathematics and numeracy
- Religious and moral education
- Science
- Social studies
- Technologies

If you want to know more about Curriculum for Excellence, please visit website http://www.educationscotland.gov.uk/thecurriculum/ or www.parentzonescotland.gov.uk

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

<table>
<thead>
<tr>
<th>Level</th>
<th>Stage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early</td>
<td>The pre-school years and Primary 1 or later for some.</td>
</tr>
<tr>
<td>First</td>
<td>To the end of Primary 4, but earlier or later for some.</td>
</tr>
<tr>
<td>Second</td>
<td>To the end of Primary 7, but earlier or later for some.</td>
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</tbody>
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Language and Literacy:

The main aim of the Language policy in Auchinraith Primary is to develop each child’s skill of listening, talking, reading, and writing in order that each child may be given the opportunity to become an effective, fluent and confident communicator.

**Resources used to teach Language and Literacy include:**

- Oxford Reading Tree
- Rigby Star (P1-P7)
- Scholastic Novel Studies
- S.R.A
- ORT “Treetops” (P4-P7)
- Literacy Shed
- RM Successmaker
- A wide range of ICT resources
- A wide range of Multi Sensory Resources
- Nelson Comprehension (P2-7)
- Unit Studies
- Nelson Handwriting (P1-P7)
- Nelson Grammar (P4-P7)
- North Lanarkshire Phonics and Spelling
- Accelerated Reading in Primary 4 and 7
Mathematics and Numeracy

Various strategies to develop interactive mental maths and arithmetic are taught regularly. It is our aim to develop in the children, knowledge and accuracy in these aspects through actively investigating mathematics in real life context.

The main resource used to teach mathematics is T.J Maths and Heinemann Active Maths and this is supported by a wide range of ICT resources.

Health and Wellbeing

Good health is a fundamental right for every person. Auchinraith has developed a whole school and Nursery programme for Health and Wellbeing. Our aim is to develop the children’s knowledge, skills and attitudes in respect of health education and empower them to “take responsibility for their own health”. We have gained Bronze, Silver and Gold Health promoting School status and Gold Nursery status.

Spiritual, Social, Moral and Cultural Values

Rights of Parents / Carers

Scottish Government Ministers consider that religious observance complements religious education and is an important contribution to pupils’ development. It should also have a role in promoting the ethos of a school by bringing pupils together and creating a sense of community.

There is a statutory provision for parents to withdraw children from participation in religious observance. This right of parents’ wishes will be respected.

Where a child is withdrawn from religious observance, schools will make suitable arrangements for the child to participate in a worthwhile alternative activity.

Equalities

Integral to this guidance is the principle of mutual respect. The diversity of belief and tradition provides an ideal context in which pupils can learn about, and so learn from, what is important in the lives of themselves and others. South Lanarkshire’s guidance recognises and welcomes diversity and promotes respectful understanding.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted and the pupil noted as an authorised absentee in the register.

We have an assembly once a week:

<table>
<thead>
<tr>
<th>Day</th>
<th>Nursery – P7</th>
<th>9.30am – 10.15am</th>
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</thead>
<tbody>
<tr>
<td>Friday</td>
<td></td>
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</tbody>
</table>

During the course of the year the whole school meets together several times to enjoy contributions from the children.

Our Chaplains make valuable contributions to assemblies, end of term celebrations and the religious programmes within classes.

Parents are invited to celebrate special occasions with us.

A collection is also taken at ‘special’ school assemblies and donations sent to local and worldwide charitable organisations.
Parents wishing to exercise the right of withdrawal from assemblies should make an appointment with the Head Teacher. (Appropriate alternative arrangements will be discussed).

Education Resources has produced guidelines on Religious Observance Policies and these are available in all establishments.

**Social Studies / Sciences / Technology**

Children need to be aware of the world around them and to ensure that the progressive development of their understanding is related to the part they play, and will play, as a member of society, the school provides a balance of topics to be studied. These are related to the subject areas of history, geography, modern studies, science and technology.

At Auchinraith we aim to provide a programme of work which is balanced, continuous and progressive and which will develop in our pupils the knowledge and understanding of the world in which they live. The programmes of work also aim to develop a wide range of skills which will help the children to investigate and comprehend the environment and to acquire practical abilities for day to day living.

Emphasis is placed on educational visits which allow the children to gain first hand knowledge and experience.

**Information and Communication Technology**

ICT has an increasingly important presence within overall learning and teaching strategies. Technology is integrated into the curriculum and supports all aspects of learning and teaching and educational management.

In Auchinraith we aim to:

- provide opportunities for our children to work on a coherent, progressive programme of study
- develop the pupils general skills and confidence in the use of ICT
- use ICT to reinforce, develop and enhance the quality of the learning and raise achievement in all areas of the curriculum
- ensure GLOW is being accessed by all classes

**Internet**

The children will be offered access to the Internet which enhances learning and teaching by providing the children with the opportunity to retrieve information from various educational websites. Many precautions are in place to prevent the pupils from accessing unsuitable information.

Parental information and Internet agreement forms requiring signatures are issued for all pupils on a yearly basis. Please return these as soon as possible to school / nursery.

**Expressive Arts**

This curricular area is concerned with a number of different and yet related subject areas.

- Art & Design
- Drama
- Music
- Physical Education (Health and Wellbeing)

Pupils are encouraged to:

- Handle and use a rich variety of materials and media
- Express their feelings, ideas, thoughts and solutions

Primary 5 pupils receive tuition throughout the year from a music tutor who provides tuition on the Youth Music programme. Other senior pupils are also offered music tuition for a range of instruments.

All children are introduced to music and musical instruments, both tuned and un-tuned from the earliest stages using a variety of resources.

Children in Auchinraith frequently have opportunities to participate in festivals and productions. Our annual Christmas Shows and Nativity receive “rave” reviews from parents and friends of Auchinraith. A school show is also a crowd pleaser and in June 2018 our show will be “Annie”.
Family Values Programme

Over the last six years Auchinraith Primary and Nursery class have provided Family Values days for all parents / carers, relatives and friends of Auchinraith to attend. These days are supported by our Home / School Partnership worker and allow you to share in the learning and teaching process that goes on within the school and nursery.

These days cover all curricular areas and it gives parents / carers a chance to work with staff and pupils on the learning and teaching process.

Some of the feedback comments about these days have been:

Great to work with staff and pupils on art and story telling.

Loved when the owls came to the Family Values day for P3

This gave us a chance to work as a family on a project. We all enjoyed doing the follow up activity of making a castle at home. We also enjoyed visiting the castle and having a medieval banquet.

Our values were cooperation and team work. Sometimes it is good to just spend time together doing a joint project.

Loved the Pirate Day!! My child also really enjoyed visiting the Tall Ship in Glasgow dressed as a pirate and taking part in the treasure hunt.

My child really enjoyed doing a project all about reading. We are enjoying reading together.

6. Assessment

Children are taught at a level suited to their needs. Individual or group attention is given where necessary.

Further support is given to children who have additional support needs, i.e. those who experience barriers to learning or who require extension activities.

What your child CAN DO is most important
We aim to build on this:

How? Your child’s progress will be monitored all the time by teacher observation or oral, written and practical tasks.

In addition “diagnostic” tests or “check-ups” are also given to individual children or like ability group.

These check-ups determine whether a child/group have grasped the skills and concepts taught and whether they are ready for the “next steps”

Each class teacher is responsible for maintaining progress reports on each child for all major curricular areas previously mentioned.

The Head Teacher, Depute Head, Specialist Support Teacher and Class Teacher all work very closely in drawing up a profile of each child’s needs. Strategies to support the children’s learning are discussed and implemented. We believe that action at an early stage may prevent major difficulties later on.
7. Reporting

Reporting will be ongoing and comprise of a range of activities which can include children presenting their learning, newsletters, the School App and ongoing oral discussions.

We will provide parents with reports so that you can see what your child is doing and how they are progressing. In addition, there will be parents’ meetings which offer you the opportunity to discuss how your child’s progressing and how you can contact the school if you wish further information. The school will offer you an appointment time so that you can visit in person to discuss your child’s education.

Our ‘pupil reports’ will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements and areas for development so you know what encouragement and support you can give.

We welcome any comments or additional information from parents to help us provide the best possible education for your child.

Newsletter

Regular monthly newsletters will come home keeping you up-to-date with school events and dates to note. (A special form is sent home for parents to sign and give permission for outings).

PLEASE CHECK SCHOOLBAGS

IF YOU ARE WORRIED OR CONCERNED ABOUT YOUR CHILD DON’T HESITATE TO CONTACT THE SCHOOL

8. Transitions

Pupils normally transfer from primary to secondary school between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

We will also provide you with information at this time and on events designed to let P7 children visit the secondary school, meet up with other P7 children from other schools so that the transition period is as smooth as possible.

Normally children attend the school in their catchment area. However, there are times when parents may wish their children to go to other schools. If you wish your child to go to another school then you may make what is known as a ‘placing request’. If you live in South Lanarkshire and decide to submit a ‘placing request’, we are unable to reserve a place in your local school until the Council have made a decision on the ‘placing request’. Please note if your ‘placing request’ application is unsuccessful and all places at your catchment school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

Please note that if an application for a ‘placing request’ is successful then school transport is not provided.

If you move outwith your catchment primary school a ‘request to remain form’ must be completed. If you move outwith your catchment primary, this may affect your right to transfer to the associated Secondary School. Please note the secondary school is determined by the pupil’s permanent home address and chosen denomination. If you require further information, please contact Education Support Services on 0303 123 1023.
9. Support for Pupils

Getting it Right for Every Child, (GIRFEC)

Getting it Right for Every Child is a commitment to ensure that your child has the best possible start in life and to improve outcomes for children and families based on a shared understanding of their wellbeing. Most children make their journey from birth to the world of work supported by family and the universal services of Health and Education. The Named Person in education helps to make sure that the child’s wellbeing is developing. The school will let you know the Named Person for your child. This is likely to be the Head Teacher in a primary school and a principal teacher of pupil support in a secondary school.

If you have any concerns relating to your child’s wellbeing you can speak to the Named Person who will be happy to work with you to address any issues and to ensure that your child gets help that is needed at the right time.

More information can be found on:  
www.girfecinlanarkshire.co.uk and www.scotland.gov.uk/gettingitright

Support for All (Additional Support Needs)

Many children, at some point in their school careers, experience some form of learning difficulty and it is our aim to provide appropriate education for these pupils to allow each child to develop at his or her own rate.

The school has valuable support from a Specialist Support Teacher who can be called upon to assess children, advise with regard to appropriate programmes of work and give support to individuals or small groups of pupils throughout the school.

Mrs Donna Carrigan is our school’s Educational Psychologist for our mainstream and Supported classes. She is also able to support pupils within our Nursery setting.

It is the school’s aim to support all pupils within a working group. At times, due to specific needs, this is not possible. In these instances an additional support plan or co-ordinated support plan will be created. Pupils & Carers are consulted on the creation of these plans and their support in their implementation is crucial.

South Lanarkshire Education Resources have published a series of leaflets available which cover information for parents and carers about the Additional Support for Learning Acts. These are available through the school or on the South Lanarkshire Council website www.southlanarkshire.gov.uk. The leaflets available are;

- The Additional Support for Learning Act
- Requesting an Assessment
- Planning for Learning – ASP
- Planning for Learning – CSP
- Transitions
- Future Planning
- Information for Parents and Carers about moving on from school.
- Inclusive Education
- ICT Assessment
- Visual Impairment Support
- Early Years Specialist Support
- Independent Adjudication

Copies are available from the school or the web: www.southlanarkshire.gov.uk
Supported Classes

As part of the national programme for inclusive education Auchinraith has three supported classes to address the needs of children with moderate / complex difficulties within a small class setting. Each of these classes has a class teacher and school support assistant. These classes are very much part of Auchinraith Primary and Nursery class.

Application for the supported classes is via Psychological Services and through the submission of a Single Agency Assessment. In general children come from the Blantyre, Hamilton and Cambuslang areas and all children have school transport provided.

For further information contact:

Mrs Brenda Stewart D.H.T.
01698 823286

Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage positive partnerships between families, schools and local authorities to ensure children get the right support.

Enquire – the Scottish advice service for additional support for learning.

Enquire offers independent, confidential advice and information on additional support for learning through:

Phone Helpline: 0345 123 2303

Address: Enquire
Children in Scotland
Rosebery House
9 Haymarket Terrace
Edinburgh
EH12 5EZ

Email Enquiry Service: info@enquire.org.uk
Advice and information is also available at www.enquire.org.uk

Enquire provides a range of clear and easy-to-read guides and fact sheets including The parents’ guide to additional support for learning.
10. School Improvement

Every year we produce an Improvement Plan / Standards and Quality report highlighting our achievements in the school over the last 12 months and how we are improving standards year on year.

In May 2013 the school and Nursery were visited by HMie.

The particular strengths of the school were identified as follows:-

- Confident and respectful children who are enthusiastic about learning and take a pride in their school.
- The commitment of staff to the continuing improvement of children's learning experiences.
- The head teacher's leadership in improving the school ethos and climate for learning.

In September 2016 the Nursery was inspected by Care Inspectorate. The following gradings were awarded:

- Quality of Care and Support - 5 - Very Good
- Quality of Environment - 5 - Very Good
- Quality of Staffing - 5 - Very Good (2013)
- Quality of Management and Leadership - 6 – Excellent (2013)

School Profile

This is updated annually and the information gathered provides information for the Improvement Plan and allows staff to focus clearly on areas for development.

We promote positive relationships within the school and foster an ethos which encourages all pupils to respect themselves and others. We work with parents / carers, families and outside agencies to support us in maintaining a positive ethos.

We work in partnership with families, specialist services, outside agencies and other establishments to help us ensure that every child is the best they can be. Each child is offered a curriculum that will enable them to be successful learners, confident individuals, responsible citizens and effective contributors. We aim to allow our pupils to develop the knowledge, skills and attributes they will need to flourish in life, learning and work, now and in the future.

Achievement is widely acknowledged throughout the school and we offer a wide variety of sporting, practical and cultural curricular and extra curricular activities. These activities provide pupils with a variety of opportunities to develop, explore and excel in new talents and achievements.

Our plans for future improvements of the school’s performance over the next three years is included in our Standards and Quality report for session 2017/ 2018. A copy of this can be obtained from the school office or can be accessed on the school / nursery website.
11. School Policies and Practical Information

Free School Meals

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child:

- Income Support, Universal Credit (where your take home pay is less than £610 per month), Job Seeker’s Allowance (income based), Employment and Support Allowance (income related), Working Tax Credit and Child Tax Credit (where your gross annual income does not exceed £6,515 as assessed by the HM Revenues & Customs), Child Tax Credit only (where your gross annual income does not exceed £16,105 as assessed by the HM Revenues & Customs) or receive support under Part VI of the Immigration and Asylum Act 1999.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school. Arrangements are in place so that children who receive free meals are not singled out and we encourage all children to remain in school at lunch time.

Healthy eating is something that the school supports and a range of meals are available at lunchtimes that meet the Schools (Health Promotion and Nutrition) (Scotland) Act 2007 and the Nutrient Requirements for Food and Drink in Schools (Scotland) Regulations 2008.

All meals include fresh chilled drinking water and milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime. Milk is also available for purchase to those pupils wishing to buy at breakfast service, where applicable, morning break and lunchtime.

Pupils in:

- Primary 1 - 3 receive a free school lunch
- Primary 4 – 7 meal cost is £1.65

Milk is available free of charge to all nursery age children and is provided by the establishment.

South Lanarkshire Council provides fruit to P1 and P2 children 3 days per week to a selection of schools within the South Lanarkshire area.

School uniform

We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on the dress code and on what constitutes the school uniform will be the subject of discussion with the Parent Council and where appropriate consultation with parents, pupils and staff.

There are forms of dress which are unacceptable in all schools such as:

- the wearing of football colours
- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans)
- clothing which advertises alcohol, tobacco or drugs
- clothing which can be deemed unsuitable in terms of health and safety grounds such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes
articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so.

footwear that may damage flooring.

Allergies

A significant number of children and young people in our schools will have allergies and it is important that parents keep the school fully informed on these matters.

Allergies can present in a variety of ways and can occur at any point in a person’s life. Symptoms range from mild to severe. Children and young people known to have an allergy with moderate to severe symptoms will likely have a Health Care Plan drawn up by NHS. This will detail symptoms and appropriate interventions.

It is vital that parents share this information with the school and continue to provide any updated information.

Where symptoms are mild and a Health Care Plan is not in place, parents should still continue to liaise regularly with the school on any new triggers, medications and actions required.

In all cases, our employees need to know your child’s symptoms, treatments and any actions required to help prevent exposure to the allergen and minimise the risk of allergic reactions.

Employees in schools will receive training on allergies and will liaise with parents and NHS on any additional specialist training required.

In supporting children and young people with allergies, school employees will operate in accordance with South Lanarkshire Council’s Safe Systems of Work / risk assessment and national guidance on the administration of medicines.

Support for parent/carers

Clothing grant

In certain circumstances the Council provides support to parents/carers for the purchase of school wear.

Applications can be made online at www.southlanarkshire.gov.uk. If you are required to submit evidence of your Tax Credit income it is important that a copy of this evidence is attached to your online application. Should you require further information or you are unable to submit an application online then please contact the helpline number 0303 123 1011 (option 5)
Enrolment – how to register your child

If your child is starting school for the first time you must enrol your child at their catchment school in January. If parents want their child to go to another school, they must enrol in the first instance with their catchment school and ask for an information leaflet that provides details on how to make a placing request. Forms are available from the SLC website – www.southlanarkshire.gov.uk, schools, Q and A offices or by contacting Education Resources, Almada Street, Hamilton, telephone 0303 123 1023. Completed forms should be returned as soon as possible to Education Resources, Almada Street, Hamilton ML3 0AE.

Enrolment date for 2019 is week commencing 14th January 2019.

Auchinraith Primary lays great emphasis on its Induction Programme to ensure that the transition from pre-school to school is as smooth as possible. Our aim is to welcome children into an environment with which they are familiar and with which our parents are happy. Every prospective parent and child is offered several visits to the school in May-June when an appropriate range of activities are planned for both parents and children. Parents have found this programme helpful and supportive.

Enrolment During Session

A telephone call to the Head Teacher is all that is required if a parent wishes to visit the school prior to enrolling a prospective new pupil. Any parent who wishes a more detailed discussion and a tour of the school is welcome to contact the Head Teacher for an appointment at a mutually agreed time. To enrol a pupil, a guardian must attend school with the birth certificate and two letters showing proof of address e.g. utility bill, council tax statement etc.

School transport

South Lanarkshire Council has a policy of providing school transport to primary pupils who live more than one mile by the recognised shortest walking route from their catchment school. This policy is more generous than the law requires. This means that the provision of transport could be reviewed at any time. Parents who consider they are eligible should obtain an application form from the school or Education Resources, Hamilton, telephone 0303 123 1023 or web www.southlanarkshire.gov.uk. These forms should be completed and returned before the end of March for those pupils starting the school in August to enable the appropriate arrangements to be made. Applications may be submitted at any time throughout the year and will be considered by Education Resources.

A paid privilege transport scheme is operated for mainstream school contracts where a pupil is not entitled to free school transport. Privilege transport will only be granted providing there is spare capacity on an existing school contract and will be from and to designated pick up and drop off points. Privilege transport will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities. For more information on school transport contact Education Resources phone 0303 123 1023.

(ii) Pick-up points

Where school transport is provided it may be necessary for pupils to walk a certain distance to the vehicle pick-up point. Walking distance in total, including the distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority’s distance limit for school transport.
It should be noted that it is the parent’s responsibility to ensure their child behaves in a safe and acceptable manner while travelling in and alighting from the vehicle. Misbehaviour can result in your child losing the right to school transport.

Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request.

**Insurance for schools – pupils’ personal effects**

South Lanarkshire Council is concerned at the level of claims being received for loss or damage to pupils’ clothing or personal effects. Parents are asked to note the Council’s position in terms of insurance for pupils’ personal effects:

(i) **Theft/loss of personal effects**

The Council is not liable for the loss or theft of pupils’ clothing or personal effects and any items are therefore brought into the school at the pupil/parents’ own risk.

Parents can assist by ensuring that valuable items and unnecessarily expensive items of clothing are not brought to school.

Teachers and other staff have been advised not to accept custody of any such items.

The same principle applies to musical instruments and other equipment used for activities within the school, which belong to the pupil, but are brought into the school. Parents should be aware that if such equipment is left in school, it is done at the pupil/parents’ own risk.

In the case of valuable items such as musical instruments, parents should ensure that these items are covered by their own household insurance.

(ii) **Damage to clothing**

The Council is only liable for damage caused to pupils’ clothing where the damage has resulted from the negligence of the Council or one of its employees. Claims arising otherwise will not be accepted by the Council’s insurers.

**Family holidays during term time**

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school.

Family holidays should be avoided during term time as this both disrupts the child’s education and reduces learning time. If holidays are taken during times when the school is open parents should inform the school in advance by letter.

If your child is taken on a family holiday during term time then in line with Scottish Government advice this will be classified as an unauthorised absence. However, in exceptional circumstances schools may register a family holiday during term time as an authorised absence when for example, parents are unable to obtain leave during the school holiday period.

Clearly, absence with no explanation from parents will mean that the absence will be recorded as unauthorised.

In our approach to raising attainment and achievement it is recognised that attendance at school is something that should be continuously encouraged. Parents/carers, children and the school all have a part to play in encouraging and stressing the importance of attendance at school. The school holiday dates and in-service dates are available from the website [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)
Promoting positive behaviour

It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents, can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Promoting Positive Relationships and Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour. Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

Child Protection

All staff in educational establishments in South Lanarkshire Council are required to receive an annual update and follow the advice and guidance contained within the Education Operating Procedures.

The shared vision for Lanarkshire’s children is: “all children and young people in Lanarkshire have the right to be cared for and protected from abuse and harm in a safe environment in which their rights are respected.” All agencies will work together in a collaborative way to promote the safety and wellbeing of children and young people in Lanarkshire.

The Chief Officers and Child Protection Committees of North and South Lanarkshire Councils are the driving force for ensuring that agencies individually and collectively work to protect children and young people as effectively as possible.

The Council has a duty in law to report suspicions that a child has been abused or is at risk of harm, in terms of the Children (Scotland) Act 1995. Therefore, Council staff have a professional and contractual obligation to report concerns to the head of establishment or the child protection coordinator immediately.

Education Resources staff and visitors from other agencies and services are required to follow these Child Protection Procedures to protect and support children and to fulfil their professional obligations to report all allegations or suspicions of child abuse.

For more information, or if you have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

Keeping Safe online

The Council has produced an information leaflet – ‘stay safe’ for parents/carers on how to help ensure their child is safe when using the internet and mobile devices.
Copies are available from the school or the web: www.southlanarkshire.gov.uk

Information on emergencies

We make every effort to ensure the school remains open during term-time for pupils. However, on occasions circumstances may arise which can affect the school. Schools may be affected by, for example, severe weather, power failures or through any other circumstances that may impact on the
school day. In such cases we shall do all we can to let you know if this happens. We shall keep you in touch by telephone, text, school app, letters, web news and through local radio stations particularly if there are prolonged periods of severe weather. The Council’s website www.southlanarkshire.gov.uk will be used to let you know if the school is closed and when it will re-open.

It is important for parents/carers to let the school know of any change to your mobile/home telephone number and change of address.

If for any reason, you are unsure if the school is open visit the website www.southlanarkshire.gov.uk or email education@southlanarkshire.gov.uk

Your commitments

We ask that you:

- support and encourage your child’s learning
- respect and adhere to the schools policies and guidance
- let the school know if you change your mobile/telephone number and/or address
- enjoy and take part in school activities
- accept your responsibility to respect staff who work in the school and for the school to be proactive in taking forward its commitment to care for and educate your child.

Data Protection Act 1998

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the Data Protection Act 1998 with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its schools. For more information please contact the school.
General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the GDPR, with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its school. Education Resources has also prepared a privacy notice (below) which sets out how we will deal with personal information as part of our statutory function as an education authority. For more information please contact the school.

Privacy Notice

Introduction
The Council has a legal obligation to deliver effective education services to children, young people and adult learners in South Lanarkshire. In order to do this we need to collect personal information about children, young people and their families so that we can help them to learn and keep them safe.

Using your personal information
The Council is a “controller” of the personal information you provide when enrolling for a nursery or school, applying for an education service or participating in groups or activities provided by Education Resources.

Information we collect from you about you and your child at enrolment
When you enrol for a nursery or school, we ask for the following information:
- parent/carer contact details (name, address, phone, email);
- the child’s name, date of birth, gender and address;
- information about medical conditions, additional support needs, religion and ethnicity;
- any information you may wish to provide about family circumstances.

Information we collect at other times
We will also collect information at other times such as when you apply for a benefit, request a services or other support. We will provide an additional privacy notice at these times.
- When you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.
- If you make a request for additional support such as an educational psychologist or other support for learning we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.
- If you wish to participate in activities or support for young people through our youth centres, or through adult learning programmes within the community, we will also ask for your personal information to support your application. This may include information about family circumstances or medical conditions.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

Information that we collect from other sources
As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:
- exam results and assessment information;
- information about health, wellbeing or child protection.

**Why do we need this information?**
We need this information so the Council can ensure it is delivering education services appropriately to all learners:
- for the education of children, young people and adult learners;
- for teaching, enrolment and assessment purposes and to monitor the educational progress of children, young people and adult learners;
- to keep children and young people safe and provide guidance services in school;
- to identify where additional support is needed to help children, young people and adult learners with their learning;
- to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
- to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
- to help us develop and improve education services provided for young people, adult learners or families
- In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

**We will share your information with:**
As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:
- The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland and other organisations that support children and young people’s learning;
- Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of;
- South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities;
- Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction and the right to object. For information on these rights and how to exercise them or for information about how we manage your personal information, you can get a copy of our full privacy notice from our website: ([https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy](https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy)).

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.
## School holiday Dates Session 2018/2019

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<thead>
<tr>
<th>Break</th>
<th>Holiday dates</th>
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<tbody>
<tr>
<td><strong>First Term</strong></td>
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<tr>
<td>Teachers In-service</td>
<td><strong>Tuesday</strong></td>
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<tr>
<td>In-service day</td>
<td><strong>Wednesday</strong></td>
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<tr>
<td>Pupils return</td>
<td><strong>Thursday</strong></td>
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<tr>
<td>September Weekend</td>
<td><strong>Close on</strong></td>
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<td></td>
<td><strong>Re-open</strong></td>
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<td>October Break</td>
<td><strong>Close on</strong></td>
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<td></td>
<td><strong>Re-open</strong></td>
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<td>Christmas</td>
<td><strong>Close on</strong></td>
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<td></td>
<td><strong>Re-open</strong></td>
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<td><strong>Second Term</strong></td>
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<tr>
<td>February break</td>
<td><strong>Closed</strong></td>
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<td><strong>Closed</strong></td>
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<tr>
<td>Spring break/Easter</td>
<td><strong>Close on</strong></td>
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<td><strong>Re-open</strong></td>
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<td><strong>Re-open</strong></td>
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<tr>
<td><strong>Third Term</strong></td>
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<tr>
<td>Local Holiday</td>
<td><strong>Closed</strong></td>
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<tr>
<td>In-service day</td>
<td><strong>Tuesday</strong></td>
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<tr>
<td>Local Holiday</td>
<td><strong>Close on</strong></td>
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<td></td>
<td><strong>Re-open</strong></td>
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<tr>
<td>Summer break</td>
<td><strong>Close on</strong></td>
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**Notes**

- Good Friday falls on Friday, 19 April 2019
- Lanark schools will close 6 and 7 June 2019
- Schools will close at 2.30pm on the last day of terms 1 and 2 (Friday, 21 December 2018 and Friday 29 March 2019)
- Schools will close at 1pm on the last day of term 3 (Friday 28 June 2019)

*Two in-service days proposed for August 2019 to be confirmed.*
# School holiday Dates Session 2019/2020

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>First Term</strong></td>
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<tr>
<td><em>Teachers In-service</em></td>
<td><strong>Tuesday</strong> 13 August 2019</td>
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<tr>
<td><em>In-service day</em></td>
<td><strong>Wednesday</strong> 14 August 2019</td>
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<tr>
<td>Pupils return</td>
<td>Thursday 15 August 2019</td>
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<tr>
<td>September Weekend</td>
<td>Close on Thursday 26 September 2019 Re-open Tuesday 1 October 2019</td>
</tr>
<tr>
<td>October Break</td>
<td>Close on Friday 11 October 2019 Re-open Monday 21 October 2019</td>
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<tr>
<td><em>In-service day</em></td>
<td><strong>Monday</strong> 18 November 2019</td>
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<tr>
<td>Christmas</td>
<td>Close on Friday 20 December 2019 Re-open Monday 6 January 2020</td>
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<tr>
<td><strong>Second Term</strong></td>
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<tr>
<td>February break</td>
<td>Close on Friday 7 February 2020 Closed Monday and Tuesday 10 February 2020</td>
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<tr>
<td><em>In-service day</em></td>
<td><strong>Wednesday</strong> 12 February 2020</td>
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<tr>
<td>Spring break/Easter</td>
<td>Close on Friday 3 April 2020 Re-open Monday 20 April 2020</td>
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<tr>
<td><strong>Third Term</strong></td>
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<tr>
<td>Local Holiday</td>
<td>Closed Monday 4 May 2020</td>
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<tr>
<td><em>In-service day</em></td>
<td><strong>Tuesday</strong> 5 May 2020</td>
</tr>
<tr>
<td>Local Holiday</td>
<td>Close on Thursday 21 May 2020 Re-open Tuesday 26 May 2020</td>
</tr>
<tr>
<td>Summer break</td>
<td>Close on Wednesday 24 June 2020</td>
</tr>
<tr>
<td>Proposed in-service days</td>
<td>Tuesday 11 August 2020 and Wednesday 12 August 2020 Pupils return Thursday 13 August 2020</td>
</tr>
</tbody>
</table>

**Notes**
- Good Friday falls on Friday, 10 April 2020
- Lanark schools will close Thursday, 11 June 2020 and Friday, 12 June 2020
- Schools will close at 2.30pm on the last day of terms 1 and 2 (Friday, 20 December 2019 and Friday, 3 April 2020)
- Schools will close at 1pm on the last day of term 3 Wednesday, 24 June 2020
Auchinraith is the place to be,  
come along and you will see,  
we all work hard to improve our school,  
coz we believe eco schools rule!

Picking up litter reducing waste,  
to make our school a beautiful place.  
We all work hard but get the job done,  
coz we believe eco schools rule.

Auchinraith is the place to be,  
come along and you will see,  
we all work hard to improve our school,  
coz we believe eco schools rule!

We're fit and healthy at A.P.S.  
coz eating fruit and veg is the best.  
Positive play is what we do,  
healthy minds and bodies for me and you.

Auchinraith is the place to be,  
Come along and you will see,  
We all work hard to improve our school,  
Coz we believe eco schools rule!

**Actively Pursuing Success**
Contact details

Education Scotland’s Communication Toolkit for engaging with parents –

The Scottish Government guide Principles of Inclusive Communications provides information on communications and a self-assessment tool for public authorities –
http://www.scotland.gov.uk/Publications/2011/09/14082209/0

Choosing a School: A Guide for Parents - information on choosing a school and the placing request system –
http://www.scotland.gov.uk/Publications/2010/11/10093528/0

A guide for parents about school attendance explains parental responsibilities with regard to children’s attendance at school – http://www.scotland.gov.uk/Publications/2009/12/04134640/0

Parental involvement


Parentzone provide information and resource for parents and Parent Councils –
http://www.educationscotland.gov.uk/parentzone/index.asp

School ethos

Supporting Learners - guidance on the identification, planning and provision of support –
http://www.educationscotland.gov.uk/supportinglearners/

Journey to Excellence - provides guidance and advice about culture and ethos –
http://www.journeytoexcellence.org.uk/cultureandethos/index.asp

Health and wellbeing guidance on healthy living for local authorities and schools –
http://www.scotland.gov.uk/Topics/Education/Schools/HLivi

Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government’s priority actions around positive behaviour in schools and is also a source of support –
http://www.scotland.gov.uk/Publications/2010/06/25112828/0

Scottish Catholic Education Service’s resource ‘This is Our Faith’ which supports the teaching and learning of Catholic religious education –
http://www.sces.uk.com/this-is-our-faith.html

Curriculum

Information about how the curriculum is structured and curriculum planning –
http://www.educationscotland.gov.uk/thecurriculum/

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas –
http://www.educationscotland.gov.uk/thecurriculum/howisthecurriculumorganised/experiencesandoutcomes/index.asp

Advice, practice and resources to support the experiences and outcomes on literary, numeracy and health and wellbeing –
http://www.educationscotland.gov.uk/learningteachingandassessment/learningacrossthecurriculum/responsibilityyofall/index.asp

Broad General Education in the Secondary School – A Guide for Parents and Carers –

Information on the Senior Phase –
http://www.educationscotland.gov.uk/thecurriculum/whatcanlearnersexpect/seniorphase.asp
Information on Skills for learning, life and work –
http://www.educationscotland.gov.uk/thecurriculum/whatcanlearnersexpect/skillsforlearning.asp

Information around the Scottish Government’s ‘Opportunities for All’ programme –
http://www.skillsdevelopmentscotland.co.uk/our-services/services-for-individuals/opportunities-for-all.aspx

Information for organisations responsible for the planning, management and delivery of career information, advice and guidance services –

The Skills Development Scotland website ‘My World of Work’ offers a number of tools to support career planning – http://www.skillsdevelopmentscotland.co.uk/

Assessment and reporting

Building the Curriculum 5: a framework for assessment provides guidance around the assessment framework –

Information about Curriculum for Excellence levels and how progress is assessed –

Curriculum for Excellence factfile - Assessment and qualifications –
http://www.educationscotland.gov.uk/publications/c/publication_tcm4624968.asp

Information on recognising achievement, reporting and profiling –

The National Standardised Assessment – in Scotland, pupils in P1, P4, P7 and S3 complete online standardised assessments in literacy and numeracy as part of their everyday learning and teaching.

Transitions

Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond –
http://www.educationscotland.gov.uk/publications/c/publication_tcm660285.asp

Career Information, Advice and Guidance in Scotland - A Framework for Service Redesign and Improvement provides guidance on career information, advice and guidance strategy –
http://www.scotland.gov.uk/Publications/2011/03/11110615/0

Choices and changes provides information about choices made at various stages of learning –
http://www.educationscotland.gov.uk/supportinglearners/choicesandchanges/index.asp

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs –
http://www.scotland.gov.uk/Topics/Education/Schools/welfare/ASL

Supporting Children’s Learning Code of Practice includes specific requirements on education authorities and others under the new legislation in relation to transition –
http://www.scotland.gov.uk/Publications/2011/04/04090720/21

Enquire is the Scottish advice service for additional support for learning – http://enquire.org.uk/

Parenting Across Scotland offers support to children and families in Scotland –
http://www.parentingacrossscotland.org/

Support for pupils

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs –
http://www.scotland.gov.uk/Topics/Education/Schools/welfare/ASL
Information about the universal entitlement to support that underpins Curriculum for Excellence –
http://www.educationscotland.gov.uk/supportinglearners/whatissupport/universalsupport/roleofkeyadult.asp

Supporting Children's Learning Code of Practice (Revised edition) - provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended –
http://www.scotland.gov.uk/Publications/2011/04/04090720/21

Getting It Right For Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers –
http://www.scotland.gov.uk/Topics/People/Young-People/gettingitright

SCHOOL IMPROVEMENT

Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports – http://www.educationscotland.gov.uk/scottishschoolsonline/

Education Scotland’s Inspection and review page provides information on the inspection process –
http://www.educationscotland.gov.uk/inspectionandreview/index.asp

The Scottish Survey of Literacy and Numeracy (SSLN) is an annual sample survey which will monitor national performance in literacy and numeracy –
http://www.scotland.gov.uk/Topics/Statistics/Browse/School-Education/SSLN

Scottish Credit and Qualifications Framework (SCQF) – http://www.scqf.org.uk/

Scottish Qualifications Authority provides information for teachers, parents, employers and young people on qualifications – http://www.sqa.org.uk/

Amazing Things - information about youth awards in Scotland –
http://www.awardsnetwork.org/index.php

Information on how to access statistics relating to School Education –
http://www.scotland.gov.uk/Topics/Statistics/Browse/School-Education

SCHOOL POLICIES AND PRACTICAL INFORMATION

Schools and local authorities should consider the most relevant school, local and national policies and include details or links for parents to sources of further information.

National policies, information and guidance can be accessed through the following sites:
http://www.scotland.gov.uk/Topics/Education
http://www.scotland.gov.uk/Topics/Health
http://www.scotland.gov.uk/Topics/People/Young-People


Standards in Scotland's Schools (Scotland) Act 2000 –
Purpose statement and improvement objectives

South Lanarkshire Council aims to provide education of the highest quality by ensuring all learners,

■ are effectively supported to raise their attainment and achieve their full potential
■ benefit from an appropriate range of learning opportunities which match their individual needs
■ access a curriculum which reflects national and council priorities and best practice in education. This includes,
  ■ being engaged with current environmental themes and issues
  ■ experiencing a curriculum which promotes and supports health education
  ■ being engaged in learning opportunities which develop self awareness and their skills as citizens
  ■ benefiting from an entitlement to enterprise in education
  ■ opportunities for a range of cultural, creative and artistic activities which foster creativity and ambition
■ benefit from partnership working and the integration of services
■ are actively engaged, as appropriate, in evaluating the quality and impact of their learning experiences
■ experience a motivated and professional workforce who demonstrate best practice in providing opportunities for learning
■ have access to modern resources which are used effectively to maximise the impact of learning experiences
■ are safe and feel valued when using Education Resources premises